

STATE OF TENNESSEE	COURT ☐ Chancery ☐ Circuit (by interchange)	COUNTY ☐ Greene ☐ Hamblen ☐ Hancock ☐ Hawkins
REQUEST TO CONTINUE		Case No. _____ (Must Be Completed)
IN RE: _____ OR _____ _____ VS. _____ (Plaintiff) (Defendant) Plaintiff Counsel: _____ Defendant Counsel: _____ Email: _____ Email: _____ OTHER COUNSEL/PRO SE: _____		
PLEASE ADD ALL NECESSARY PARTIES		

I, _____ (*requesting party*), have contacted all parties regarding my request to continue this matter that is currently set for hearing on _____, and would show that:

- ☐ All parties agree to reschedule this matter to _____ (reset date required).
- ☐ Parties do not agree to continue this matter. A conference call with the Chancellor is requested.
- (A Motion to Continue must be filed and a copy sent to Chancellor's office with this request)**
- ☐ Opposing side has not been served or has not received notice of the hearing.
- ☐ Motion is moot- i.e. default no longer at issue, answers provided, etc.
- ☐ Case settled and final order forthcoming- no reset date necessary.
- ☐ OTHER: _____.

INSTRUCTIONS: Contact the opposing party to determine if an agreement can be reached. A reset date **MUST** be included. **AGREED REQUEST TO CONTINUE**, email completed form for approval to Chancellor's office at Carolyn.Parsons@tncourts.gov. An Agreed Order resetting the case should be filed with Clerk's Office. **CONTESTED REQUESTS TO CONTINUE**, email completed this form **along with a Motion to Continue** to the Chancellor's office. An email will be sent to the parties to schedule a conference call to have the Request heard. Conference line (888) 251-5421 PIN 1140.

COURT USE ONLY

THE COURT ORDERS THAT THE REQUEST FOR CONTINUANCE BE:

- ☐ GRANTED- all parties agree to the reset date of _____, **Agreed Order to be filed.**
- ☐ GRANTED- OBJECTIONS heard, continuance granted _____, **Moving party shall file an Order.**
- ☐ DENIED- the Court **denies** the request- case shall remain on court docket: _____
- ☐ OTHER _____

► Judge's signature: _____ Date _____